

## **Our Commitment to Privacy**

Your privacy is important to us. To better protect your privacy, we provide this notice explaining our online information practices and the choices you can make about the way your information is collected and used.

## **The Information We Collect**

This notice applies to all information collected or submitted on the Hold Please Communications ("hpc") website. On some pages, you can make requests and/or register to receive materials. The types of personal information collected at these pages are: Name, Company, Address, E-Mail Address and Phone Number.

## **Security**

Personal information is stored in a combination of paper and electronic files. Such files are only available to hpc personnel. hpc protects them with security measures appropriate to the nature of the information.

## **General**

hpc reserves the right to amend this policy from time to time. If such amendments affect how hpc uses or discloses personal information already held by hpc in a material way, hpc will obtain consent. Notwithstanding the general terms of this policy, the collection, use and disclosure of personal information may be made outside of the terms herein to the extent provided for in applicable privacy and other legislation in effect from time to time. These exemptions include, without limitation, publicly available information, or information disclosed for criminal or civil investigations or compliance with law or court orders.